

File No. 04-1000-20-2013-204

November 19, 2013

Jordan Bateman
By Email: jbateman@taxpayer.com

Dear Mr. Bateman:

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (The "Act")**

I am responding to your request of July 22, 2013 under the *Freedom of Information and Protection of Privacy Act* for:

Copies of receipts and invoices for all costs incurred by the City of Vancouver for hosting the 2013 Federation of Canadian Municipalities conference and related events, from January 1, 2012 to July 22, 2013.

All responsive records are attached. Some information has been severed under s. 21(1) of the Act. You can read or download this section here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to:

Office of the Information & Privacy Commissioner,
P.O. Box 9038, Stn. Prov. Govt.
Victoria, B.C. V8W 9A4
Tel. 250-387-5629; Fax 250-387-1696

If you request a review, please provide the Commissioner's office with the following:

- the file number assigned to your request (04-1000-20-2013-204);
- a copy of this letter;
- a copy of your original request for information sent to the City of Vancouver; and
- detailed reasons or grounds upon which you are seeking a review.

Please do not hesitate to contact me if you have any questions.

Yours truly,



Barbara Van Fraassen, BA
Director - Access to Information

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4
Phone: 604.873.7999
Fax: 604.873.7419

Encl.

:sr

City of Vancouver Summary Financial Statement - Host City

2013 Federation of Canadian Municipalities (FCM) Annual Conference and Trade Show

Est. # of registered delegates (except where noted)			Reference	
Source of Funds:				
Council Allocated Budget			750,000.00	A Per Council Report
Recovery from FCM - Regist'n @\$135/delegate *			391,407.96	B Per email from FCM
Sponsorship from Metro Vancouver			100,000.00	C SAP
Tourism Vancouver			5,000.00	D SAP
Sponsorship (<i>achieved</i>)			234,500.00	E Per schedule
COV Ticket sales- various events			1,207.00	F Per SAP/File
<i>Total Income</i>		(a)	1,482,114.96	
Budgeted expenditures:				
Sponsors' Reception	(estimate)	<i>Share with FCM 1/2</i>	2,762.36	1 \$5,527.72 /2=\$2,762.36
Mayor's Reception		<i>For 2,000 guests =</i>	143,779.44	2 Pan Pacific Invoice
Continental Breakfast			121,498.65	3 Per FCM invoice
Coffee Break			25,967.42	4 Per FCM invoice
Gala Dinner		<i>At 2,252 diners =</i>	187,917.35	5 Per invoice from VCC
Farewell Breakfast		<i>At 1,500 guests =</i>	53,316.90	6 Per FCM invoice
Subsidy - (Companions and complimentary tickets at events)			11,899.89	7 Per FCM invoice
Décor, AV and Entertainment (reception and gala dinner)			213,005.87	8 Per bLIVE invoice
<i>Total social events costs</i>			760,147.88	
<u>Transportation Costs (may vary depending on registration numbers)</u>				
Companion Tours		**	52,122.38	9 Per SAP less bike rentals
Bike Tours			5,748.76	9 Bike Rentals
Shuttle Bus: daily shuttles dependent on locations of delegates			24,976.35	10 Per CBL invoices
<i>Total transportation costs</i>			82,847.49	
<u>Conference Materials</u>				
Delegate Gifts			19,129.25	11 umbrellas
Printing, Translation and Other related misc. items			15,481.74	12 bLIVE \$signage OT etc.
<i>Total conference material & misc. costs</i>			34,610.99	
<u>Volunteers</u>				
Volunteer contractor (contract fees)			19,320.00	13 Per 6'5" invoice
Volunteer uniform			14,422.80	14 Dijon Trading inv.
Volunteer Certificates, Training, Orientation, Snacks & Meals			9,584.37	15 5'6" invoices + misc.
<i>Total Volunteer costs</i>			43,327.17	
<u>Administration</u>				
Saskatoon Research/Planning and mayor's reception			19,698.93	16 SAP Summary
Salaries (FTE at 1.25 years) + benefits + secondment chargeback			122,904.20	17 SAP summary
Contractor - Sponsorship Outreach cost - Commission			37,485.00	18 Per bLIVE invoice
Contractor (brand.LIVE) Service Fees [\$65,000 plus TAX]			72,450.00	19 Per bLIVE invoice
<i>Total Administration costs</i>			252,538.13	
Total Expenditures		(b)	1,173,471.66	
Surplus		(a) less (b)	308,643	

Footnot * Amount recovered includes delegate fees, payments on behalf of COV and companion payments for social events

** The costs for companion tours were reimbursed by FCM.

(All reimbursements are net of FCM admin charges)

As at 23 August 2013

City of Vancouver Sponsors

FCM National Conference

Sponsor
Metro Vancouver
Port Metro Vancouver
Egg Farmers of Canada
Canadian Pacific
BC Hydro
Vancouver Airport Authority
Brenhill Development
Onni Group
Polygon Homes
Wall Centre Financial
Lidstone and Company
Fortis BC
Ernst and Young
Pacific Blue Cross
KPMG
PriceWaterhouse Cooper
Tourism Vancouver
TransLink
Vancouver Economic Commission



~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 911
Date: 13/12/2012

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Dec 15th, 2012 ***

Description	Amount
FCM GALA 2012 - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500532983	
As coordinated with City Project Manager Wendy Au 1st Instalment of Fees	CIR 50874399 s.21(1)
H - HST 12%	
HST	s.21(1)
	s.21(1)
SAP	

Please make cheques payable to:

HST/GST # 82662 2615 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Invoice No.: 970

Date: 02/04/2013

Bill To:

THE CITY OF VANCOUVER

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Upon Receipt ***

Description	Amount
<p>FCM GALA - BRAND.LIVE SPONSORSHIP WORK - PO# 4500532980 Project as coordinated with Wendy Au Commissions to be paid on ^{s.21(1)} of paid sponsorships as of April 2, 2013 (see Sponsorship Commission Tracking attached) Sponsors included in this commission payout: BC Hydro ✓ Brenhill Developments ✓ Polyhomes ✓ WallCentre ✓ Onni ✓</p> <p>G - GST 5% GST</p>	<p>^{s.21(1)}</p> <p>^{s.21(1)}</p>

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	^{s.21(1)}
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 987

Date: 23/04/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Upon Receipt ***

Description	Amount
<p>FCM GALA - BRAND.LIVE SPONSORSHIP WORK - PO#4500532980 Project as coordinated with Wendy Au Commissions to be paid on s.21(1) of paid sponsorships as of April 23, 2013 (see Sponsorship Tracking attached, paid out at s.21(1) Sponsors included in this commission payout: Lidstone & Co. Port Metro Vancouver Fortis BC Ernst & Young YVR Canadian Egg Farmers</p> <p>G - GST 5% GST</p>	<p>s.21(1)</p> <p>s.21(1)</p>

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 1014
Date: 25/05/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due June 15, 2013 ***

Description	Amount
FCM GALA - BRAND.LIVE SPONSORSHIP WORK - PO# 4500532980 Project coordinated with Wendy Au Commissions to be paid on s.21(1) of paid sponsorships as of May 23, 2013 (see sponsorship tracking attached, paid out at s.21(1)) Sponsors included in this commission payout: Pacific Blue Cross CP	s.21(1)
G - GST 5% GST	s.21(1)

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 1023

Date: 06/06/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Upon Receipt ***

FCM GALA - BRAND.LIVE SPONSORSHIP WORK - PO #4500532980
Project coordinated with Wendy Au
Commission to be paid on s.21(1) of paid sponsorships as of June 6, 2013
(see sponsorship tracking attached)
Sponsors include:
PWC
KPMG

G - GST 5%
GST

s.21(1)

s.21(1)

Please make cheques payable to: HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount

s.21(1)



~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 964
Date: 26/03/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Upon Receipt ***

Description	Amount
<p>FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500535415 As coordinated with King Wan Deposit for supply, design and delivery of event signage</p> <p>H - HST 12% HST</p> <p><i>charge to 50022185/531020 (Corp. Comm A/c)</i> <i>Vendor # 121084</i> <i>S/E # 50889242 March 26 - 2013</i> <i>FFT April 9 - 2013</i></p>	<p>s.21(1)</p> <p>s.21(1)</p>

Please make cheques payable to:

HST/GST # 82662 2615 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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~ Invoice is in CANADIAN funds ~

INVOICE

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

Bill To:

THE CITY OF VANCOUVER

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

Invoice No.: 1096

Date: 16/08/2013

*** Payment Due Upon Receipt ***

Description	Amount
FCM GALA 2013 - BRAND.LIVE EVENTS MANAGEMENT - PO #4500532983 Overtime and additional events consulting work for the FCM conference G - GST 5% GST	s.21(1) [Redacted] s.21(1) [Redacted]

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1) [Redacted]
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~ Invoice is in CANADIAN funds ~

INVOICE

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 1080
Date: 25/07/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due Upon Receipt ***

Description	Amount
FCM GALA - BRAND.LIVE EVENT MANAGEMENT - PO# 4500534515 As coordinated with King Wan Final invoice for expenses for supply, design and delivery of event signage G - GST 5% GST	<div style="text-align: right; color: red;">s.21(1)</div> <div style="background-color: gray; width: 100px; height: 20px; margin: 5px 0;"></div> <div style="text-align: right; color: red;">s.21(1)</div> <div style="background-color: gray; width: 100px; height: 20px; margin: 5px 0;"></div>

Please make cheques payable to: HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 945

Date: 21/02/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment due March 15th, 2013 ***

Description	Amount
FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500532983 As coordinated with city project manager Wendy Au Production Expenses for the Mayor's Reception Production Expenses and labour for FCM Gala	s.21(1) [REDACTED]
H - HST 12% HST	s.21(1) [REDACTED]

Please make cheques payable to: HST/GST # 82662 2615 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1) [REDACTED]
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SAP

s.21(1) [REDACTED]



~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 961

Date: 25/03/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due April 15, 2013 ***

Description	Amount
FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500532983 As coordinated with city project manager Wendy Au Production expenses and labour for FCM Gala Production Expenses and onsite labour for Mayor's reception brand.LIVE fixed fee - as per payment schedule	s.21(1) [Redacted]
H - HST 12% HST	s.21(1) [Redacted]

Please make cheques payable to:

HST/GST # 82662 2615 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1) [Redacted]
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 988
Date: 25/04/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment Due May 15th, 2013 ***

Description	Amount
FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500532983 As coordinated with city project manager Wendy Au Production expenses and labour for FCM Gala Production Expenses and onsite labour for Mayor's Reception	s.21(1) [REDACTED]
G - GST 5% GST	s.21(1) [REDACTED]

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1) [REDACTED]
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~ Invoice is in CANADIAN funds ~

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

INVOICE

Bill To:
THE CITY OF VANCOUVER

Invoice No.: 1013
Date: 25/05/2013

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

*** Payment due June 15th, 2013 ***

DESCRIPTION	AMOUNT
FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO# 4500532983 As coordinated with city project manager Wendy Au Production expenses and labour for FCM gala Production expenses and onsite labour for Mayor's Reception	s.21(1) [REDACTED]
; - GST 5%	
GST	s.21(1) [REDACTED]

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1) [REDACTED]
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~ Invoice is in CANADIAN funds ~

INVOICE

Suite 165 - 1020 Mainland Street
Vancouver, British Columbia V6B 2T5
Canada
Tel: (604) 733-7171
Fax: (604) 733-7160

Bill To:

THE CITY OF VANCOUVER

Attn: Accounts Payable
PO BOX 7757
349 West Georgia Street
Vancouver, BC V6B 0L5
CANADA

Invoice No.: 1054

Date: 09/07/2013

*** PAYMENT DUE UPON RECEIPT ***

Description	Amount
FCM GALA - BRAND.LIVE EVENTS MANAGEMENT - PO # 4500532983 As coordinated with Wendy Au Final Production Expenses for FCM Events (Based on attached billing reconciliation)	s.21(1)
G - GST 5% GST	s.21(1)

Please make cheques payable to:

HST/GST # 80978 1263 RT0001

brand.LIVE Management Group Inc.

Total Amount	s.21(1)
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1



PAN PACIFIC
VANCOUVER

Leslie Matthews
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4
CA
lesley.matthews@vancouver.ca

Pan Pacific Vancouver
Suite 300-999 Canada Place
Vancouver BC V6C 3B5
Tel: 604-662-8111
Fax: 604-685-8690

Business Block Name: City of Vancouver - Block ID 1306200
Arrival: Thursday, 30 May 2013
Departure: Saturday, 01 June 2013

Banquet Check

	Qty	Curr.	Unit Price	Total
Friday, 31 May 2013				
Sponsorship (VIP) Reception - Event ID 2644021 - Oceanview Suite 1-2				
Hors D'oeuvres - PASSED	100	CAD	26.00	2,600.00
Sparkling mineral water - San Pellegrino (250ml)	11	CAD	6.00	66.00
Sauvignon Blanc	14	CAD	43.00	602.00
Cabernet Merlot	16	CAD	53.00	848.00
Setup Fee - Small Banquet Room	1	CAD	250.00	250.00
Summary by Revenue Type				
Banquet Setup Charge		CAD		250.00
Food		CAD		2,600.00
Non Alcoholic Beverage		CAD		66.00
Wine		CAD		1,450.00
Estimated Total		CAD		4,366.00
			Service Charge & Admin Fee 18%	740.88
			GST to be added at 5%	255.34
			PST to be added at 7%	17.50
			LCT to be added at 10%	145.00
			Total Incl. Tax	5,524.72
Estimated Due		CAD		5,524.72

Signature

Share 1/2 with FCM
City of Vancouver Cost =
\$2,762.36

Leslie Matthews
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4
 A
 esley.matthews@vancouver.ca



Pan Pacific Vancouver
 Suite 300-999 Canada Place
 Vancouver BC V6C 3B5
 Tel: 604-662-8111
 Fax: 604-685-8690

2

Business Block Name: City of Vancouver - Block ID 1306200
 Arrival: Thursday, 30 May 2013
 Departure: Saturday, 01 June 2013

Banquet Check

	Qty	Curr.	Unit Price	Total
Friday, 31 May 2013				
Reception - Event ID 2041773 - Atrium				
Reception - STATIONED	2000	CAD	47.00	94,000.00 ✓
Setup Fee - Large Banquet Room	1	CAD	6,000.00	6,000.00 ✓
Chicken samosas with tamarind dip	21	CAD	49.00	1,029.00 ✓
Liquor Deluxe Brands	323	CAD	9.00	2,907.00
Canadian Beer	118	CAD	8.00	944.00
International Beer	155	CAD	8.50	1,317.50 3,094
Ciders, Coolers or Micro Brewery Beers and Ales	98	CAD	8.50	833.00
Cabernet-Merlot	417	CAD	10.50	4,378.50
Sauvignon Blanc	215	CAD	8.50	1,827.50 6,207.50
Assorted Soft Drinks	7	CAD	5.50	38.50
Sparkling mineral water - San Pellegrino (250ml)	3	CAD	6.00	18.00
Vegetable spring rolls with plum sauce	21	CAD	48.00	1,008.00 ✓
Chef's labour (carving stations)	6	CAD	250.00	1,500.00 ✓
Power - 220V/ 30 & 50 amp for staging	1	CAD	475.00	475.00

Summary by Revenue Type

Banquet Labor	CAD	6,000.00 ✓
Beer	CAD	3,094.50
Food	CAD	96,037.00 ✓
Kitchen Labor	CAD	1,500.00 ✓
Liquor	CAD	2,907.00 ✓
Non Alcoholic Beverage	CAD	58.50
Power Drop Box	CAD	475.00 ✓
Wine	CAD	6,208.00

Estimated Total CAD 116,276.00

Service Charge & Admin Fee 18% 19,494.18
 GST to be added at 5% 6,788.51 ✓
 LCT to be added at 10% 1,220.75 ✓

Total Incl. Tax 143,779.44

Estimated Due CAD 143,779.44

Signature _____

Beer 3094.50
 Liquor 2907.00
 Wine 6208.00

 12,207.50

$135,770.20 \times 0.5 = 6788.51$

**FCM 2013 Annual Conference and Trade Show
INVOICE**

Vendor: Vancouver Convention Centre
 Invoice # 236731
 Event # 23180
 Account: 006958
 Date: June 13, 2013

SUMMARY OF CHARGES TO BE DEDUCTED FROM THE HOST MUNICIPALITY PER CAPITA PAYMENT

Space Rental	Charge	GST	Total Charges
29-May East Meeting Room 10 - Volunteer Lounge	\$640.00	\$32.00	\$672.00
30-May East Meeting Room 9 - Companion Lounge	\$520.00	\$26.00	\$546.00
30-May East Meeting Room 10 - Volunteer Lounge	\$640.00	\$32.00	\$672.00
31-May East Meeting Room 9 - Companion Lounge	\$520.00	\$26.00	\$546.00
31-May East Meeting Room 10 - Volunteer Lounge	\$640.00	\$32.00	\$672.00
01-Jun East Meeting Room 9 - Companion Lounge	\$520.00	\$26.00	\$546.00
01-Jun East Meeting Room 10 - Volunteer Lounge	\$640.00	\$32.00	\$672.00
02-Jun East Meeting Room 9 - Companion Lounge	\$520.00	\$26.00	\$546.00
03-Jun East Meeting Room 9 - Companion Lounge	\$520.00	\$26.00	\$546.00
03-Jun East Meeting Room 10 - Volunteer Lounge	\$640.00	\$32.00	\$672.00
Total for Space Rental	\$5,800.00	\$290.00	\$6,090.00 ✓

Food & Beverage	QTY	Charge PP	Charges	Service	GST	Total Charges
31-May 7:00 - Trade Show Breakfast	1700	\$21.50	\$36,550.00	\$6,213.50	\$2,138.18	\$44,901.68
31-May 10:15 - Trade Show Coffee Break	1500	\$4.75	\$7,125.00	\$1,211.25	\$416.81	\$8,753.06 ✓
31-May 10:15 - Coffee Break in Lobby	250	\$4.75	\$1,187.50	\$201.88	\$69.47	\$1,458.84 ✓
31-May All Day - Companion Lounge			\$1,261.25	\$214.41	\$73.78	\$1,549.45
01-Jun 7:00 - Trade Show Breakfast	1700	\$21.50	\$36,550.00	\$6,213.50	\$2,138.18	\$44,901.68
01-Jun 10:00 - Trade Show Coffee Break	1400	\$4.75	\$6,650.00	\$1,130.50	\$389.03	\$8,169.53
01-Jun 10:00 - Coffee Break in Lobby	100	\$4.75	\$475.00	\$80.75	\$27.79	\$583.54 } 8,753.06 ✓
01-Jun All Day - Companion Lounge			\$1,261.25	\$214.41	\$73.78	\$1,549.45
02-Jun 7:00 - Delegate Breakfast	1200	\$21.50	\$25,800.00	\$4,386.00	\$1,509.30	\$31,695.30
02-Jun All Day - Companion Lounge			\$1,070.00	\$181.90	\$62.60	\$1,314.50
02-Jun 10:40 - Coffee Break in Lobby	1200	\$4.75	\$5,700.00	\$969.00	\$333.45	\$7,002.45 ✓
03-Jun 7:30 - Sunshine Breakfast	1550	\$28.00	\$43,400.00	\$7,378.00	\$2,538.90	\$53,316.90
Total for Food and Beverage			\$167,030.00	\$28,395.10	\$9,771.26	\$205,196.36

Other Services	Charges	GST	Total Charges
31-May Security for the Parkade	\$371.00	\$18.55	\$389.55
01-Jun Security for the Parkade	\$357.00	\$17.85	\$374.85
02-Jun Security for the Parkade	\$357.00	\$17.85	\$374.85
03-Jun Security for the Parkade	\$245.00	\$12.25	\$257.25
Total for Other Services	\$1,330.00	\$66.50	\$1,396.50 ✓

Summary	Charges	\$174,160.00
	Service	\$28,395.10
	GST	\$10,127.76
	Total Charges	\$212,682.86
Sponsorship Reception - 50%		-\$2,762.36 Pan Pacific
Total Deduction		\$209,920.50

Breakfast \$1,214,98.65 (3)
 Coffee 25,967.42 (4)
 Farewell Breakfast 53,316.90 (6)
 Other Service 11,899.89 (7)
212,682.86

The City of Vancouver agrees it is responsible for the above charges to be deducted from the Host City payment:

Approval: _____
 Signature

Full Name: _____

Title: _____

Date: _____



Invoice

Invoice #: 236735
 Event #: 36813
 Invoice Date: Jun 14, 2013
 Account: 0007345
 GST #: 100432764

5

FCM 2013 Gala Dinner

June 02, 2013 to June 02, 2013

Bill To:

Lesley Matthews
 City of Vancouver
 City Hall
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Make Cheque Payable To:

Vancouver Convention Centre
 1055 Canada Place
 Vancouver, B.C. Canada V6C 0C3

Telephone: (604) 689-8232
 Facsimile: (604) 647-7232

Summary - Charges by Department

Space Rental Charges	\$0.00
Food & Beverage	\$151,752.45
Client Services	\$253.45
Setup	\$0.00
Housekeeping	\$0.00
Electrical Services	\$0.00

Subtotal Charges: \$152,005.90

F&B Service Charge \$149,742.45 \$25,456.22

Subtotal Charges before Tax: \$177,462.12

Summary - Taxes

Goods & Services Tax - Client Services	\$253.45	\$12.67
Goods & Services Tax - COD	\$0.00	\$0.00
Goods & Services Tax - Food & Beverage	\$177,208.67	\$8,860.44
Goods & Services Tax - Room Rental Sales	\$0.00	\$0.00
Provincial Sales Tax - Liquor	\$15,821.25	\$1,582.13

Subtotal Taxes: \$10,455.24

Total Charges: \$187,917.36

Summary - Deposits/Payments

Date			Amount
05/15/2012	Deposit - Cheque	1ST DEPOSIT, CHQ# 1006598034	21,532.56
05/30/2013	Deposit - Cheque	2ND&3RD DEPOSIT, CHQ# 10068946E	162,718.18

Total Payments: \$184,250.74

Net Amount Due: \$3,666.62



Invoice

Invoice #: **236621**
 Event #: **23180**
 Invoice Date: **Jun 07, 2013**
 Account: **0007345**
 GST #: **100432784**

FCM 76th Annual Conference and Trade Show / 76e
Congrès annuel et salon professionnel de la FCM
 May 27, 2013 to June 03, 2013

Bill To:

Lesley Matthews
 City of Vancouver
 City Hall
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Make Cheque Payable To:

Vancouver Convention Centre
1055 Canada Place
Vancouver, B.C. Canada V6C 0C3

Telephone: (604) 689-8232
Facsimile: (604) 647-7232

Summary - Charges by Department

Electrical Services	\$66.00	
Subtotal Charges:		\$66.00
Subtotal Charges before Tax:		\$66.00

Summary - Taxes

Goods & Services Tax - Electrical	\$66.00	\$3.30
Subtotal Taxes:		\$3.30
Total Charges:		\$69.30

Summary - Deposits/Payments

<u>Date</u>		<u>Amount</u>
05/31/2013	Deposit - MasterCard	69.30
	Credit Card Transaction	
	Total Payments:	\$69.30

Net Amount Due: \$0.00



Invoice

Invoice #: 236700
Event #: 23180
Invoice Date: Jun 07, 2013
Account: 00038710
GST #: 100432764

FCM 76th Annual Conference and Trade Show / 76e
Congrès annuel et salon professionnel de la FCM
May 27, 2013 to June 03, 2013

Bill To:

Michael Wipf
City of Vancouver, Office of the City Clerk
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Make Cheque Payable To:

Vancouver Convention Centre
1055 Canada Place
Vancouver, B.C. Canada V6C 0C3
Telephone: (604) 689-8232
Facsimile: (604) 647-7232

Summary - Charges by Department

Technology Services	\$119.90	
Subtotal Charges:		\$119.90
Subtotal Charges before Tax:		\$119.90

Summary - Taxes

Goods & Services Tax - Technology Services	\$119.90	\$6.00
Provincial Sales Tax - Technology Services	\$119.90	\$8.39
Subtotal Taxes:		\$14.39
Total Charges:		\$134.29

Net Amount Due: \$134.29

CHARTER BUS LINES

of British Columbia

Charter Bus Lines of British Columbia
 8730 River Road
 Delta, BC, Canada
 V4G 1B5

Printed by SOLVEIG 2013/06/04 15:51
 voice: 604-940-1707
 fax: 604-940-2955
 Sales@charterbuslines.com
 www.charterbuslines.com

INVOICE 087252-0001

For **City of Vancouver - Main Office**
453 West 12Th Avenue

Vancouver, BC, Canada
V5Y 1V4

Voice **604-873-7279**
 Facsimile
 Email **king.wan@vancouver.ca**
 Ordered By **King Wan**

Reservation Number **087252RSVA**
 Reservation Status **CONFIRMED**
 Invoice Status **PENDING**
 Invoice Date **2013/05/31**
 Invoice Due **2013/06/14**

PO Number
 Tour Group **FCM Companion Tours - Indian**
 Series Code **FCM**
 Series Tour Code

Trip #	Dates	Times	Start / Clear / Waypoint Locations	Coach	Seating
0001	Start Friday Clear Friday	2013/05/31 2013/05/31	09:50 Vancouver-Vancouver Convention Centre West 10:45 Vancouver-Harbour Cruises Vancouver-Vancouver Convention Centre West	H345	56 pax on 1 of 1 x 56

CONTACT: King Wan Cell: 778-919-3162
 DRIVER TO PICK UP SIGNS FROM DISPATCH

...
 09:50 Load Pax
 10:00 Depart for Harbur Cruises Marina, drop and return to VCCW
 10:25 Load Pax
 10:35 Depart VCCW, transfer to Harbour Cruises marina
 10:45 Drop Harbour Cruises Marine

Invoice Items	Qty	Units	Each	Line Total
Flat		Coach	1 Flat	\$6,741.25
Flat GST		GST	0.05 Tax	\$6,741.25
				\$7,078.31

0003	Start Friday Clear Friday	2013/05/31 2013/05/31	15:05 Vancouver-Harbour Cruises 15:50 Vancouver-Vancouver Convention Centre West Vancouver-Harbour Cruises	H345	48 pax on 1 of 1 x 56
------	--	--	--	------	-----------------------

CONTACT: King Wan Cell: 778-919-3162
 DRIVER TO PICK UP SIGNS FROM DISPATCH

...
 15:05 Load Pax Harbour Cruises Marina
 15:15 Depart for VCCW, drop and return to Harbour Cruises Marina
 15:35 Load Pax
 15:40 Depart Harbour Cruises Marina
 15:50 Drop VCCW

Invoice Items	Qty	Units	Each	Line Total
Flat		Coach	1 Flat	\$0.00
Flat GST		GST	0.05 Tax	\$0.00
				\$0.00

0005	Start Saturday Clear Saturday	2013/06/01 2013/06/01	09:50 Vancouver-Vancouver Convention Centre West 10:45 Vancouver-Harbour Cruises Vancouver-Vancouver Convention Centre West	H345	38 pax on 1 of 1 x 56
------	--	--	---	------	-----------------------

CONTACT: King Wan Cell: 778-919-3162
 DRIVER TO PICK UP SIGNS FROM DISPATCH

...
 09:50 Load Pax

CHARTER BUS LINES

of British Columbia

Charter Bus Lines of British Columbia
 8730 River Road
 Delta, BC, Canada
 V4G 1B5

Printed by SOLVEIG 2013/06/04 15:51
 voice: 604-940-1707
 fax: 604-940-2955
 Sales@charterbuslines.com
 www.charterbuslines.com

INVOICE 087267-0001

For **City of Vancouver - Main Office**
453 West 12Th Avenue

Vancouver, BC, Canada
V5Y 1V4

Voice **604-873-7279**
 Facsimile
 Email **king.wan@vancouver.ca**
 Ordered By **King Wan**

Reservation Number **087267RSVA**
 Reservation Status **CONFIRMED**
 Invoice Status **PENDING**
 Invoice Date **2013/05/31**
 Invoice Due **2013/06/14**

PO Number
 Tour Group **FCM Companion Tours - Garde**

 Series Code **FCM**
 Series Tour Code

Trip #	Dates	Times	Start / Clear / Waypoint Locations	Coach	Seating
0001	Start Friday 2013/05/31	09:45	Vancouver-Vancouver Convention Centre West	H345	17 pax on 1 of 1 x 56
	Clear Friday 2013/05/31	15:30	Vancouver-Vancouver Convention Centre West Vancouver-DAD		

CONTACT: King Wan Cell: 778-919-3162
 DRIVER TO PICK UP SIGNS FROM DISPATCH

....
 09:45 Load Pax
 10:00 Depart from VCCW
 DAD Gardens of Vancouver Tour
 15:30 drop group at VCCW and clear

Invoice Items		Qty Units	Each	Line Total
Additional Hours	Coach	0.5 Hours	\$120.00	\$60.00
Additional Hours GST	GST	0.05 Tax	\$60.00	\$3.00
Flat	Coach	1 Flat	\$0.00	\$0.00
Flat GST	GST	0.05 Tax	\$0.00	\$0.00
				\$63.00

Sub Total Summary

Coach	\$60.00
GST	\$3.00
Please pay:	\$63.00

GST/HST #105485148

Payment is due 14 days after the start date of the earliest trip on this invoice.

TRIP CLEARED AT 15:49.

Interest will be charged on past due invoices at the rate of 2% per month.

CHARTER BUS LINES

of British Columbia

Charter Bus Lines of British Columbia
8730 River Road
Delta, BC, Canada
V4G 1B5

Printed by SOLVEIG 2013/06/04 15:51
voice: 604-940-1707
fax: 604-940-2955
Sales@charterbuslines.com
www.charterbuslines.com

INVOICE 087186-0001

For **City of Vancouver - Main Office**
453 West 12Th Avenue

Vancouver, BC, Canada
V5Y 1V4

Voice **604-873-7279**
Facsimile
Email **king.wan@vancouver.ca**
Ordered By **King Wan**

Reservation Number **087186RSVA**
Reservation Status **CONFIRMED**
Invoice Status **PENDING**
Invoice Date **2013/05/31**
Invoice Due **2013/06/14**

PO Number
Tour Group **FCM May 31 Shuttling**
Series Code **FCM**
Series Tour Code

Trip #	Dates	Times	Start / Clear / Waypoint Locations	Coach	Seating
0001	Start Friday Clear Friday	2013/05/31 06:55 2013/05/31 08:45	Vancouver-Fairmont Hotel Vancouver Vancouver-Vancouver Convention Centre West Vancouver-Fairmont Hotel Vancouver	H345	56 pax on 1 of 1 x 56

CONTACT: King Wan Cell: 778-919-3162
DRIVER TO PICK UP SIGNS FROM DISPATCH

...
PICK UP AND DROP OFF LOCATION FOR FAIRMONT HOTEL VANCOUVER

Coach to pick up/drop off on Burrard Street facing North (At the Hotel Burrard Street Side Entrance - corner of Burrard and Georgia)

06:55 Load Pax
07:00 Depart

Continuous Shuttling every 15 Min

Last Shuttle from Hotel at 08:30

Invoice Items	Qty	Units	Each	Line Total
Flat		Coach	1 Flat	\$23,781.00
Flat GST		GST	0.05 Tax	\$1,189.05
				\$24,970.05

0002	Start Friday Clear Friday	2013/05/31 07:10 2013/05/31 08:45	Vancouver-Fairmont Hotel Vancouver Vancouver-Vancouver Convention Centre West Vancouver-Fairmont Hotel Vancouver	H345	15 pax on 1 of 1 x 56
------	--	--	--	------	-----------------------

CONTACT: King Wan Cell: 778-919-3162
DRIVER TO PICK UP SIGNS FROM DISPATCH

...
PICK UP AND DROP OFF LOCATION FOR FAIRMONT HOTEL VANCOUVER

Coach to pick up/drop off on Burrard Street facing North (At the Hotel Burrard Street Side Entrance - corner of Burrard and Georgia)

07:10 Load Pax
07:15 Depart

Continuous Shuttling every 15 Min

Last Shuttle from Hotel at 08:30

Invoice Items	Qty	Units	Each	Line Total
Flat		Coach	1 Flat	\$0.00
				\$0.00

Summary of Charter Bus Lines Invoices

Charged to City of Vancouver

<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>GST</u>	<u>Total</u>	<u>Additional Remarks</u>
087186-0001	May 31 Shuttling	23,781.00	1,189.05	24,970.05	Flat Fees for all hotels (\$23,781.00 + \$1,189.05 GST)
087218-0001	June 1 Shuttling				
087231-0001	June 2 Shuttling	6.00	0.30	6.30	Due to 0.05 hr overtime (\$6.00 +0.30 GST)
087232-0001	June 3 Shuttling				
087252-0001	Companion Tour	6,741.25	337.08	7,078.31	Indian Arm Tour(\$6,741.25+ \$337 GST)
087257-0001	Companion Tour			-	Aquarium Tour
087267-0001	Companion Tour	60.00	3.00	63.00	Gardens of Vancouver (Overtime 0.5 hours \$60.00+\$3.00 GST)
		<u>30,588.25</u>	<u>1,529.43</u>	<u>32,117.66</u>	

Charged to FCM

<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>GST</u>	<u>Total</u>	<u>Additional Remarks</u>
087182-0001	Mayor's Dinner	1,320.00	66.00	1,386.00	Due to 0.5 hr overtime for 2 buses

Charged to FCM International

<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>GST</u>	<u>Total</u>	<u>Additional Remarks</u>
087178-0001	Ukraine Delgates	660.00	33.00	693.00	

Charged to Metro Vancouver

<u>Invoice #</u>	<u>Description</u>	<u>Amount</u>	<u>GST</u>	<u>Total</u>	<u>Additional Remarks</u>
087238-0001	Study Tours	12,886.50 12,886.50	644.33	13,530.83	Olympic Legacies Tour 0.5 hrs overtime \$60.00+\$3.00 GST.

9

Reckless Bike Stores

110 Davie Street
Vancouver, B.C.
V6Z 2V4

Deposit - \$ 2,769.38

Final Invoice 2,979.38

\$ 5,748.76

Invoice

DATE	INVOICE NO.
5/21/2013	44472

BILL TO
City Of Vancouver

P.O. NO.	CASH OUT
#4500536978	

QTY	DESCRIPTION	RATE	AMOUNT
1	Rental Service: FCM Conference (50% deposit of \$5275.00) Business Number: R14030322	2,637.50	2,637.50

GST	\$131.88
PST	\$0.00
TOTAL	\$2,769.38

Reckless Bike Stores

110 Davie Street
Vancouver, B.C.
V6Z 2V4

Invoice

DATE	INVOICE NO.
6/5/2013	44493

BILL TO
City Of Vancouver

P.O. NO.	CASH OUT
#4500536978	Sandra

QTY	DESCRIPTION	RATE	AMOUNT
1	Rental Service FCM Conference: As quoted \$5275.00	2,637.50	2,637.50
1	Addational Hrs, May 31	200.00	200.00
	Business Number: R14030322		
	Vendor # 125193		
	* note Sustainability will be reimbursing \$2,637.50 to 16070/531280 paid by chq # 100690383 June 12-2013		
		GST	\$141.88
		PST	\$0.00
		TOTAL	\$2,979.38

S/E # 50900994

Umbrellas

11

ASIRstudio

architecture | urban design | interiors

529 Carrall St. Vancouver, BC V6B 2J8
604-688-5611
office@asirstudio.net

Deposit \$2,240.00
Final Invoice 16,889.25
\$19,129.25

Project: - 083
Date: May 28, 2013

GST/HST: 859879038 RT0001

City of Vancouver
Purchasing Service
453 West 12th
Vancouver, BC V5Y 1V4

Invoice 00913 UAU - Urban Art Umbrella
Manual Opening Folding Umbrella with City Map Screen Printing (design UAU- Vancouver)
with additional City Logo

3000PCS	\$ 17100.00
Additional charge for City Logo imprint	\$ 860.00
Door Delivery and Loading time	\$ 125.00
Import Ltd Inv 1368 included	-
Minus advance Payment	\$2000.00 + TAX.
	\$ 16085.00 <i>line 20</i>
5% GST	\$ 804.25

\$ 16889.25

*paid by chq #100661
July 17-2013*

*Vendor #118636
Rev GR for 2667 pcs (3500-333)*

GR# 50906846 July 16-201

Please make payable to ASIR Studio/ Inge Roecker
Thank you for your trust and business

Inge Roecker

Note: \$2,240 paid Dec 2012

PO: 1500533018
GR: 50874337

ASIRstudio 529 Carrall Street Vancouver V6B 2J8 BC
City of Vancouver

ASIRStudio

Inge Roecker
529 Carrall Street
Van, BC V6B 2J8

Telefon +604 688 5611
E-Mail Inge.roecker@asirarch.net

Invoice 2012-06-000

18.12.2012 / ROE

Seite 1 / 1

As to our agreement please send following amount as deposit for the map-umbrellas we are producing for the City of Vancouver .

	2000.00\$
12% Hst	240.00\$
Invoice	2240.00\$

Please make cheques payable to Inge Roecker

Thanks again

Inge Roecker

ASIRarchitekten

Conference Materials +
other Expenses

Misc	\$69.30
	230.88
Signage	5,000.31
	5,600.00
b.LIVE	4,200.00
	381.25
Cell	<u>15,481.74</u>

Cost Element	Cost element name	Amount	Name	Posting Date	Doc Date	Ref DocNumber
531280	TRANSPORT EXP	4.54	2013/01/21-MATTHEWS, LESLEY A-DOMINION SELF-PARK S	2/20/2013	2/20/2013	1002197093
531280	TRANSPORT EXP	2.50	2013/02/04-MATTHEWS, LESLEY A-TRANSLINK-BURNABY	2/20/2013	2/20/2013	1002197093
531280	TRANSPORT EXP	11.85	2013/02/04-MATTHEWS, LESLEY A-YELLOW CAB CO LTD-VA	2/20/2013	2/20/2013	1002197093
531280	TRANSPORT EXP	19.89	CC357 Feb	3/21/2013	3/21/2013	1002202921
531280	TRANSPORT EXP	47.80	2013/03/11-MATTHEWS, LESLEY A-CANADA SAFEWAY #033-	3/20/2013	3/20/2013	1002208927
531280	TRANSPORT EXP	20.13	2013/03/08-HENDREN, PAUL BERNARD-MACLURE S CABS-VA	3/20/2013	3/20/2013	1002208927
531280	TRANSPORT EXP	24.86	CC357 March	4/19/2013	4/19/2013	1002214239
531280	TRANSPORT EXP	9.95	CC357 April	6/14/2013	6/14/2013	1002235419
531280	TRANSPORT EXP	230.88	CC357 - May	6/14/2013	6/14/2013	1002235427
531280	TRANSPORT EXP	40.44	*PCF MAR15-MAY27, 2013 - CMO EXTERNAL RELATIONS	7/24/2013	5/27/2013	1900742683
531280	TRANSPORT EXP	7.40	CC350 June	7/29/2013	7/29/2013	1002253126
531280	TRANSPORT EXP	71.81	CC357 June	7/29/2013	7/29/2013	1002253126
531280	TRANSPORT EXP	66.60	CC357 June	7/29/2013	7/29/2013	1002253131
Cost Center 15015		558.65				
		558.65				

JUV \$230.88 from 15015/531280
 to 16070/531280

Paul

Cost Elem.	Cost element name	Val.in RC	Name	Postg Date	Doc. Date	RefDocNo	User Name	Full Name	Department
534045	UTILITIES-CELL PHONE	19.79		4/16/2013	4/1/2013	1900734409	BAUTIKA	Karen Bautista	Financial Services - Accounting
534045	UTILITIES-CELL PHONE	111.28		4/22/2013	4/1/2013	1900734872	WONGSH	Sharon Wong	Financial Services - Accounting
534045	UTILITIES-CELL PHONE	-20.33	2013/03/28-KIDDS, CF	5/1/2013	4/20/2013	1002220343	BODNAAN	Ann Bodnar	SAP Sustainment Team
534045	UTILITIES-CELL PHONE	20.33	2013/03/28-KIDDS, CF	5/1/2013	4/20/2013	1002220335	BODNAAN	Ann Bodnar	SAP Sustainment Team
534045	UTILITIES-CELL PHONE	20.33	2013/03/28-KIDDS, CF	5/1/2013	4/20/2013	1002220349	BODNAAN	Ann Bodnar	SAP Sustainment Team
534045	UTILITIES-CELL PHONE	112.04		5/23/2013	5/1/2013	1900737654	WOOHE	Henry Woo	Financial Services
534045	UTILITIES-CELL PHONE	117.76		7/16/2013	6/1/2013	1900741842	BAUTIKA	Karen Bautista	Financial Services - Accounting
534045	UTILITIES-CELL PHONE	0.05		7/16/2013	6/1/2013	1900741842	BAUTIKA	Karen Bautista	Financial Services - Accounting
		<u>381.25</u>							

Invoice from Five Foot Six Productions

Re: FCM Conference + Tradeshow

PO #4500533638

COV Project Manager - Wendy Au

#905-1414 Barclay Street

Vancouver, BC V6G 1J4

Telephone: 778-882-0393

February 4, 2013

INVOICE #87

Submitted to:

City of Vancouver
Attn: Accounts Payable
PO Box 7757
West Georgia Street
Vancouver, BC, V6B 0L5

Volunteer Management Fee - Installment #1
2013 Federation Canadian Municipalities Conference and Tradeshow
Volunteer program set-up, volunteer recruitment and management

FEE	\$6,000
HST	\$720

Total: \$6,720.00

HST # 852003128

* Make cheque payable to **Five Foot Six Productions.**

Invoice from Five Foot Six Productions

Re: FCM Conference + Tradeshow

PO #4500533638

COV Project Manager - Wendy Au

#905-1414 Barclay Street

Vancouver, BC V6G 1J4

Telephone: 778-882-0393

April 17, 2013

INVOICE #88

Submitted to:

City of Vancouver
Attn: Accounts Payable
PO Box 7757
West Georgia Street
Vancouver, BC, V6B 0L5

Volunteer Management Fee - Installment #2
2013 Federation Canadian Municipalities Conference and Tradeshow
Volunteer program set-up, volunteer recruitment and management

FEE	\$6,000
GST	\$300

Total: \$6,300

GST # 852003128

*** Make cheque payable to Five Foot Six Productions.**

Invoice from Five Foot Six Productions

Re: FCM Conference + Tradeshow

PO #4500533638

COV Project Manager - Wendy Au

#905-1414 Barclay Street

Vancouver, BC V6G 1J4

Telephone: 778-882-0393

May 17, 2013

INVOICE #89

Submitted to:

City of Vancouver
Attn: Accounts Payable
PO Box 7757
West Georgia Street
Vancouver, BC, V6B 0L5

Volunteer Management Fee - Final Installment #3
2013 Federation Canadian Municipalities Conference and Tradeshow
Volunteer program set-up, volunteer recruitment and management

FEE	\$6,000
GST	\$300

Total: \$6,300

GST # 852003128

*** Make cheque payable to Five Foot Six Productions.**

Invoice from Five Foot Six Productions
Re: FCM Conference + Tradeshow
PO #4500533638
COV Project Manager - Wendy Au

#905-1414 Barclay Street
Vancouver, BC V6G 1J4
Telephone: 778-882-0393

INVOICE #95

July 3,2013

Submitted to:

City of Vancouver
Attn: Accounts Payable
PO Box 7757
West Georgia Street
Vancouver, BC, V6B 0L5

Volunteer Management Expenses
2013 Federation Canadian Municipalities Conference and Tradeshow
Transportation, Volunteer Appreciation Event

Expenses

\$235.39

Total: \$235.39

GST # 852003128

*** Make cheque payable to Five Foot Six Productions.**

Invoice from Five Foot Six Productions

Re: FCM Conference + Tradeshow

PO #4500533638

COV Project Manager - Wendy Au

#905-1414 Barclay Street

Vancouver, BC V6G 1J4

Telephone: 778-882-0393

INVOICE #92

June 2,2013

Submitted to:

City of Vancouver
Attn: Accounts Payable
PO Box 7757
West Georgia Street
Vancouver, BC, V6B 0L5

Volunteer Management Expenses
2013 Federation Canadian Municipalities Conference and Tradeshow
Volunteer Orientation, Transportation, Appreciation Event, Supplies, Food & Beverage

Expenses \$2,531.62

Total: \$2,531.62

GST # 852003128

*** Make cheque payable to Five Foot Six Productions.**

DIJON TRADING (CANADA) INC.

101 - 3855 HENNING DR.,
BURNABY, B. C., V5C 6N3
TEL : (604) 299 7222 FAX : (604) 299 6773

14

INVOICE

No. 452 / 13

G.S.T. #12874 4521 RT

May 22, 2013

INVOICE of Supply and Delivery of Vests for Volunteers at the FCM Conference

on account of City of Vancouver Purchasing Services, 453 W. 12th Ave., Vancouver, BC, V5Y 1V

DESCRIPTIONS	Pcs.	Unit Price	AMOUNT
--------------	------	------------	--------

Re: Quotation No.: PS20121286 P.O. No.: 4500533017 / Dec. 12, 2012

Style No.: FCM01 (City & Metro Logos)	Knit Vest add: embroidery logo	@ C\$24.50 / per piece @ C\$ 2.00 / per logo	
296	Pieces	Unit: @ C\$26.50 / per piece	Total: 7,844.00
Style No.: COV2 (City Logos)	Knit Vest add: embroidery logo	@ C\$24.50 / per piece @ C\$ 2.00 / per logo	
218	Pieces	Unit: @ C\$26.50 / per piece	Total: 5,777.00
<u>514</u>	Delivery to City Hall 453 W. 12th Ave.	Charge:	115.00

(Delivered and received in good condition) Amount: \$ 13,736.00
GST = 5% \$ 686.80

TOTAL: \$ 14,422.80
Less: Deposit paid dated 2012/12-17 \$ 1,000.00

Net Amount \$ 13,422.80

Conditions - Terms 30 days net
Aucune reclamation ne sera acceptee apres 15 jours et.
No claims will be accepted after 15 days.

CC. 16070
GL 533170

Cost Elem.	Cost element name	Val.in RC	Name	Doc. Date	RefDocNo
536040	TRAVEL & TRAINING	36.33	2012/05/08-HENDREN, PAUL BERNARD-FCM - FED.OF CDN	5/20/2012	1002077074
536040	TRAVEL & TRAINING	18.17	2012/05/08-HENDREN, PAUL BERNARD-FCM - FED.OF CDN	5/20/2012	1002077074
536040	TRAVEL & TRAINING	242.57	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046102
536040	TRAVEL & TRAINING	242.57	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046105
536040	TRAVEL & TRAINING	496.85	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046105
536040	TRAVEL & TRAINING	242.57	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046106
536040	TRAVEL & TRAINING	496.85	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046106
536040	TRAVEL & TRAINING	242.57	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046107
536040	TRAVEL & TRAINING	496.85	*FCM Conference in Saskatoon, SK (May.31-June.4)	6/6/2012	2700046107
536040	TRAVEL & TRAINING	460.23	W. Au's airfare to FCM Sasakatoon from CC 11045	6/15/2012	1002082161
536040	TRAVEL & TRAINING	1,306.38	FCM Saskatoon registration for Tourism Vanc & VEC	6/15/2012	1002082161
536040	TRAVEL & TRAINING	37.34	2012/06/04-HENDREN, PAUL BERNARD-MACLURE S CABS-VA	6/20/2012	1002090860
536040	TRAVEL & TRAINING	43.61	2012/05/31-MATTHEWS, LESLEY A-BLACK TOP CABS-VANCO	6/20/2012	1002090865
536040	TRAVEL & TRAINING	20.35	2012/05/31-HENDREN, PAUL BERNARD-AIR CAN 01421058	6/20/2012	1002090865
536040	TRAVEL & TRAINING	20.67	2012/06/03-HENDREN, PAUL BERNARD-UNITED CABS LIMIT	6/20/2012	1002090865
536040	TRAVEL & TRAINING	20.90	2012/06/03-HENDREN, PAUL BERNARD-UNITED CABS LIMIT	6/20/2012	1002090865
536040	TRAVEL & TRAINING	852.16	2012/06/05-AU, WENDY-THE JAMES HOTEL-SASKATOON	6/20/2012	1002090865
536040	TRAVEL & TRAINING	1,000.13	2012/06/05-AU, WENDY-THE JAMES HOTEL-SASKATOON	6/20/2012	1002090865
536040	TRAVEL & TRAINING	852.16	2012/06/05-MATTHEWS, LESLEY A-THE JAMES HOTEL-SASK	6/20/2012	1002090865
536040	TRAVEL & TRAINING	121.38	2012/06/03-MATTHEWS, LESLEY A-SHERATON CAVALIER HO	6/20/2012	1002090865
536040	TRAVEL & TRAINING	709.52	2012/06/04-MATTHEWS, LESLEY A-INLAND AUDIO VISUAL	6/20/2012	1002090865
536040	TRAVEL & TRAINING	852.16	2012/06/05-HENDREN, PAUL BERNARD-THE JAMES HOTEL-S	6/20/2012	1002090865
532085	RECEPTION COSTS	3,967.75	Mayor's FCM Reception in Saskatoon	6/3/2012	1900712505
532085	RECEPTION COSTS	255.00	15% GratuityforMayor's FCM Reception in Saskatoon.	6/3/2012	1900712505
532080	MISC SUPP/SERV	124.19	2012/05/02-MATTHEWS, LESLEY A-MICHAELS #3974-VANCO	5/20/2012	1002077065
532080	MISC SUPP/SERV	171.79	FCM Saskatoon Conference - Trade Show gifts	5/7/2012	1900707136
532080	MISC SUPP/SERV	300.00	*Service fee for the FCM Conference in SK, June 3	5/12/2012	1900707176
532080	MISC SUPP/SERV	344.12	FCM Saskatoon-staff shirts-transfer from CC 11045	6/15/2012	1002082161
532030	MEETING EXPENSES	193.33	2012/05/01-MATTHEWS, LESLEY A-THE PORTABLES EXHIBI	5/20/2012	1002077065
532030	MEETING EXPENSES	1,032.76	2012/05/08-MATTHEWS, LESLEY A-THE PORTABLES EXHIBI	5/20/2012	1002077065
531360	EVENTS EXPENSE	58.41	*Mayor's Reception Ceremony Supplies (Tablecloths)	6/6/2012	1900708530
531360	EVENTS EXPENSE	22.88	*PCF FEB06-JUL30/12 EXTERNAL RELTNS&PROTOCOL	7/30/2012	1900713892

15,282.55

Meeting exp

4,416.38 Incurred by other City staff in attendance of FCM conference in Saskatoon

19,698.93

→ re. Mayor's Reception in SASKATOON.

14-Aug-13

15

525000 OVERTIME	385.84	RP Posted 12/11/15
525000 OVERTIME	454.48	RP Posted 12.11.29
525000 OVERTIME	2,134.21	RP Posted 13/06/13
	<u>88,209.75</u>	

11/19/2012	17218	Maria Sandri	Financial Services - Payroll
12/3/2012	17267	Heidi Lau	Financial Services - Payroll
6/17/2013	17693	Maria Sandri	Financial Services - Payroll

531070 CONSULTANT SERVICES	13,000.00	IA staff svcs-secondment to FCM Project
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6/24/2013	1002244684	Angela Sulisti	City Mgr
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Transfer	IA Staff on loan	4,000.00	IA staff svcs-secondment to FCM Project
Transfer	IA Staff on loan	2,000.00	IA staff svcs-secondment to FCM Project
Transfer	IA Staff on loan	2,000.00	IA staff svcs-secondment to FCM Project

(a) 109,209.75 *

This figure is up to 14 July 2013

add sbff. change to Sept 30/13

520600	2,489.90
523900	<u>248.99</u>
	2,738.89
	<u>x 5</u>
	<u><u>13,694.45</u></u> (b)

(a) + (b) = 109,209.75 + 13,694.45 = \$122,904.20

(17)